

Troop & Service Unit Money Earning Guidelines

Council Fundraising, p. 76 Standard 32 Safety Wise

“Fundraising or “fund development” to support the Girl Scout council is the responsibility of the adults, and this responsibility should not be placed with the girls...Fundraising or “fund development” refers to any of various methods of soliciting contributed funds...”

Service units and troops to solicit gifts from individuals, businesses, and corporations both monetary and in-kind to support their local programs. This standard should be initiated by the adults only, as stated in **Safety Wise**, and the girls should not be part of this solicitation. Prior to any solicitation by an adult in the name of Girl Scouts a **Troop Money Earning Application** should be completed and turned in. Any funds received by the troop or service unit should be reported to the Council within 60 days using the **Donor Reporting form**, which will allow the Council to provide the donor with the necessary IRS documentation. All fundraising methods employed by Girl Scouts shall be in keeping with the principles for which the organization stands.

Donor Solicitation p. 11, Leader’s Digest Blue Book

*“Adult members in their Girl Scout capacities may not solicit financial contributions for purposes other than Girl Scouting. Adults may engage in combined fundraising efforts **authorized by the Girl Scout Council** and in which the local council is a beneficiary. Girls may not engage in any direct solicitation for money”*

There is one exception to when a girl may be part of a solicitation for funds or gifts-in-kind, and that is when they are preparing an award project. The solicitation must be approved by the Council through the **Troop Money Earning Application**, which includes the explanation of the award project. An adult must be present with the girl during any and all solicitations.

Group Money Earning involving girls, p. 75 Standard 29 Safety Wise

*“When girls are planning Girl Scout Gold Award projects or special service projects that require funds beyond the group treasury, **they develop proposals that must be approved by the Council before individuals or community businesses are solicited.** The girls and an adult make the presentations to potential funders.*

Fundraising for other Organizations, p. 76, Safety Wise

“Girl Scouts, in their Girl Scout capacities, may not solicit money for other organizations. Girl members may support other organizations through service projects or a donation from their troop treasury.”

Often troops find themselves wanted to assist other organizations as service projects, such as ringing bells for the Salvation Army for example. However, **Safety Wise** strictly forbids us in our Girl Scout capacities to raise funds for other organizations, but are accepting of providing services to assist that organization.

Fundraising shall never be undertaken during Council product sales and delivery or during United Way/Community Chest Campaigns in the troop’s community.



APPLICATION FOR TROOP MONEY-EARNING PROJECT

INSTRUCTIONS: *Fill in completely and forward to District Director for approval.
District Director please forward to Chief Development Officer for final approval.*

Service Area _____ Troop # _____ Level _____ # of Girls in Troop _____

Date of Application _____ Date of Fundraiser _____ Phone # _____

Leader's Name _____ Email Address: _____

Mailing Address _____ City, State _____ Zip Code _____

Describe the troop's fundraising project and how it will tie in with their yearly program:

How will the money from this fundraiser will be used: _____

What product sale programs has your troop participated in: _____

Please indicate income from the following sources:

Annual Giving	\$ _____
Council Product Sales (Cookies, QSP/Nut)	\$ _____
Balance in Troop checking account	\$ _____
Donations/Contributions	\$ _____
Money-Earning Project	\$ _____
Family Partnership	\$ _____
Other (list type and amount received) _____	\$ _____

TOTAL\$ _____

Leader's Signature _____ Date _____

[] Permission has been granted. [] Permission cannot be granted because:

District Director Signature

Date

Chief Development Officer Signature

Date

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