



Position Description

TROOP LEADER/ADVISOR ***CO-LEADER/ASSISTANT LEADER**

PURPOSE: Develop girl/adult partnership to carry out troop/group program based on the beliefs and principles of Girl Scouting, the Girl Scout Promise and Law, program goals, girl identified interests, girl self-government.

TERM: One year – reviewed annually

ACCOUNTABLE TO: Service Unit Supervisor/Team Leader and Membership Specialist

QUALIFICATIONS:

1. Current member of Girl Scouts – Dakota Horizons.
2. Complete Volunteer Application process that includes background check, references, and interview.
3. Complete basic and program age level training (home study is available).
4. Be a positive role model for girls.
5. Practice good teaching and listening skills.
6. Promote an understanding and appreciation of individual, cultural, religious, and racial differences.

RESPONSIBILITIES:

1. HAVE FUN!
2. Lead girls through the process of learning.
3. Partner with girls to take responsibility for managing the troop/group.
4. Help girls plan, carry out and evaluate activities based on their interests and needs.
5. Provide for the health, safety and security of girls.
6. Register all girls and adult troop/group members prior to participation.
7. Meet with the troop/group on a regular basis.
8. Maintain required troop/group records.
9. Comply with Council banking and/or financial policies.
10. Submit Annual Troop Finance Report on time.
11. Submit Leader Review to Membership Specialist.

*Co-Leader: leadership responsibility is shared equally between two or more volunteers.