

Event Registrar

1211 Prairie Parkway, West Fargo, ND 58078
701-293-7915 or 877-904-8168 Fax 701-293-7962
www.gsdakotahorizons.org



Finance Specialist

1101 S Marion Rd, Sioux Falls, SD 57106
605-336-2978 or 800-666-2141 Fax 605-336-6841
www.gsdakotahorizons.org

**INDEPENDENT/ JULIETTE
ACCOUNT REIMBURSEMENT REQUEST**

*Juliette or Independent Girl Scouts funds are kept on deposit with Girl Scouts—Dakota Horizons at the Council Headquarters.
These funds can be used to pay for certain Girl Scout related expenses such as Events, Shop Items and Project Supplies.
These funds are not available to pay for adult registrations and fees.*

- Event Reimbursement:** Event registration fees must be paid at the time of registration. Return completed form to Event Registrar. Registrar will confirm attendance.
- Shop Reimbursement:** Shop items must be paid for at the time of purchase. Return completed form with copy of store receipt(s) to Finance Specialist.
- Project Supplies Reimbursement:** Project supplies are to be used toward earning Girl Scout recognitions and/or completing a Bronze, Silver or Gold Award project. Return completed form with copy of receipt(s) to Finance Specialist.

GIRL INFORMATION:

Name _____

Address _____

City _____ State _____ Zip _____

Event(s) Attended _____

Location _____ Date _____ Fee \$ _____

Shop Item(s) Purchased _____

_____ Total \$ _____

Project Supplies Purchased _____

_____ Total \$ _____

Total Funds Spent \$ _____

Amount Requested for Reimbursement \$ _____

Check Payable to _____

MAIL CHECK TO:

Name _____

Address _____

City _____ State _____ Zip _____

Requested by _____ Position _____

Phone _____ Date _____

Checks processed every two weeks.