

GIRL SCOUTS—DAKOTA HORIZONS**Developing Items for the Board's Consideration for the Annual Corporate Meeting Agenda****District:** _____**Association Name:** _____**Individual(s) presenting item(s):** _____**Contact Information:** **Address** _____

Phone: _____ **Email:** _____**STATEMENT OF ITEM FOR CONSIDERATION:****REASONS:**_____
(signature of member representative) **Date** _____**Position in Girl Scouting:** __________
(signature of Association Chair) **Date** _____**Letters of support or other documentation may be attached.**

This form is to be submitted to the Board of Directors of Girl Scouts—Dakota Horizons no later than June 30th, the year prior to the council annual meeting.

(If additional space is needed, please attach a separate page.)

GIRL SCOUTS—DAKOTA HORIZONS
Developing Items for the Board's Consideration for the Annual Corporate Meeting Agenda

STEP ONE

An association or geographical area submits a recommendation of a discussion item or a suggested amendment to the bylaws committee using a Girl Scouts—Dakota Horizons' designed form. (See Form B).

STEP TWO

The form is sent by mail, e-mail, or fax to the attention of the council board president c/o Girl Scouts—Dakota Horizons, 1101 S. Marion Road, Sioux Falls, SD 57106 or fax to 605-336-6841 or email to info@gsdakotahorizons.org. Supporting documentation, including letters of support from the geographical area, may be included with the document.

STEP THREE

Submitted discussion items and suggested amendments to the bylaws are reviewed by the appointed Bylaws Committee and the CEO to determine appropriateness for the annual meeting agenda and whether the board should review. All items must be received no later than June 30, the year prior to the annual meeting. Those items not appropriate for consideration at the annual meeting are addressed through the CEO (operational) or, where appropriate, acted upon by the board of directors. Where discussion items are placed on the annual meeting agenda, an Open Forum is held to have dialogue.

STEP FOUR

Recommendations accepted by the board to be included in the annual meeting agenda will be sent to delegates at least two months prior to the scheduled annual meeting giving delegates sufficient time to gather input from their geographical area.

FINAL STEP

The annual meeting of the council is determined by the board of directors. Notice of time, place, and purpose of the meeting, together with the slate of nominees for all offices or positions to be filled is given personally, or mailed to each delegate not less than 30 days before the meeting. Board accepted discussion items and proposed bylaws amendments will be included in the notice of the meeting.