

Dakota Certificate facts:

Dakota Certificates are: the recognition the individual girl receives for selling Girl Scout Cookies. After the sale of the cookies, the council will award girls their appropriate amount of Dakota Certificates.

Use of Dakota Certificates is as follows:

*Dakota Certificates must be spent by the end of the next full budget cycle following the month of distribution. Expiration of Dakota Certificates can be extended (not more than 5 years) at the recommendation of the District Director and approval of the CEO or CFO.

*Certificates can be used for any Council-sponsored events, Destinations and the National Council Session.

*Certificates can be used to pay national membership dues.

*Certificates can be used on items from the Council shop (no cash back; example: merchandise total is \$1.60, \$2.00 in certificates must be used).

*Certificates can be used to pay for program activity fees (such as swimming fees) for any service unit, district or community event that invites all Girl Scouts in that district or community and the event has been submitted to and approved by the Council at least 2 weeks in advance of the event. (Service Unit/District/Community can submit Dakota Certificates to Girl Scouts—Dakota Horizons on a reimbursement form for processing. Checks processed every two weeks)

*Certificates cannot be converted to or used as cash.

*Dakota Certificates are issued to each individual girl; it is her decision how to spend. It is issued in \$1.00 increments and is just like real money. If lost, it will not be replaced

Independents/Juliette girl Scouts

Independents /Juliette Girl Scouts may accrue for a maximum of 3 consecutive years the amount which would be “troop proceeds” from product sales to be used in the same manner as a troop would toward GSUSA-sponsored or Council-sponsored events, purchasing program related materials, and other troop (Independent/Juliette) program related activities. Girl Scouts—Dakota Horizons will hold independent girl proceeds as credit. Credit unused at the end of the three-year period reverts back to the Council

Independent/Juliette Account Reimbursement Request Instructions:

- **Shop items must be paid for at the time of purchase.**
- If expenditures are shop purchases; attach receipts to Independent/ Juliette account reimbursement request form and submit to Director of Finance at Council Headquarters. Purchases will be confirmed and reimbursement request will be processed.
- **Event Registration fees must be paid at the time of registration**
- If expenditures are for Program/Event registration fees; send completed Independent / Juliette account reimbursement request form to Event Registrar in Fargo. Registrar will confirm attendance and process reimbursement request.

Note: Checks are processed every two weeks.